



# TIMESHEET SUMMARY FORM - RED SEA INTERNATIONAL EMPLOYEES

## نموذج ملخص سجل الحضور الشهري

MONTH OF   الشهر		MAY		YEAR   السنة		2023		Date   التاريخ										
DEPARTMENT   القسم		CAMP OPERATIONS		PROJECT / LOCATION المشروع / الموقع		YARD - 03		WORK ORDER NO رقم طلب العمل		R2 - 1119 - 0184								
SR م	NEXUS الوظيفي الرقم	ERP	FIRST NAME   الاسم	DESIGNATION   تعيين	20	21	22	23	24	25	26	27	28	29	30	31	Total Hrs.	"OVERTIME JUSTIFICATION   مبرر ساعات العمل الإضافية"
1	4985	RSIJ-1477	KHALID SHAFFAQAH AL SHAMMARI	SECURITY GUARD	OFF						OFF	OFF						
2	4244	RSIJ-1268	MOHAMMED JASSEM MATROOD AL KH	SECURITY GUARD	OFF						OFF	OFF						
3	6180	RSIJ-2034	AJLAN MOHAMMED ALRASHEDI	OCCUPATIONAL SECURITY	OFF						OFF	OFF						
4																		
5																		
6																		
7																		
8																		
9																		
10																		
11																		
12																		
13																		
14																		
15																		

**A = ABSENT - غائب, V = VACATION - عطلة, SL = SICK LEAVE - إجازة مرضية, F = FRIDAY - الجمعة, OFF = PAID DAY - الايام المدفوعة**

DEPARTMENT ADMIN / SUPERVISOR \_\_\_\_\_ SITE SUPERVISOR / MANAGER \_\_\_\_\_ GENERAL MANAGER / OPERATIONS MANAGER \_\_\_\_\_

Prepared by | اعدده \_\_\_\_\_ Checked by | راجعه \_\_\_\_\_ Approved by | وافق عليه \_\_\_\_\_

Notes / Justification / Remarks | ملاحظات / تبريرات (Put SR number plus justification)

Original: Human Capital Department Cc: Department Manager, Accounts