



TIMESHEET SUMMARY FORM - RED SEA INTERNATIONAL EMPLOYEES

نموذج ملخص سجل الحضور الشهري

MONTH OF الشهر		APRIL		YEAR السنة		2023		Date التاريخ		6-May-2023								
DEPARTMENT القسم			CAMP OPERATIONS			PROJECT / LOCATION المسروع / الموقع			YARD - 03			WORK ORDER NO رقم طلب العمل			R2 - 1119 - 0184			
SR م	NEXUS الرقم الوظيفي	ERP	FIRST NAME الاسم	DESIGNATION تعيين	20	21	22	23	24	25	26	27	28	29	30	31	Total Hrs.	"OVERTIME JUSTIFICATION "مكرر ساعات العمل الإضافية"
1	4985	RSIJ-1477	KHALID SHAFFAQAH AL SHAMMARI	SECURITY GUARD	12	12	OFF	OFF	OFF	12	12	12	12	OFF	OFF		72	
2	4244	RSIJ-1268	MOHAMMED JASSEM MATROOD AL KHALDI	SECURITY GUARD	12	12	OFF	OFF	OFF	12	12	12	12	OFF	OFF		72	
3	6180	RSIJ-2034	AJLAN MOHAMMED ALRASHEDI	OCCUPATIONAL SECURITY & SAFETY TECHNICIAN	OFF	12	12	12	12	OFF	OFF	OFF	12	12	12		84	
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13																		
14																		
15																		

A = ABSENT - غائب , V = VACATION - عطلة , SL = SICK LEAVE - إجازة مرضية , F = FRIDAY - الجمعة , OFF = PAID DAY - الأيام المدفوعة

DEPARTMENT ADMIN / SUPERVISOR	SITE SUPERVISOR / MANAGER	GENERAL MANAGER / OPERATIONS MANAGER
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Prepared by اعدده	Checked by راجعه	Approved by وافق عليه
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Notes / Justification / Remarks ملاحظات / ترويرات (Put SR number plus justification)	

Original: Human Capital Department

Cc: Department Manager, Accounts